

## Decision Recording Form

<b>Title</b>	Building schedule of rates software system.	<b>Decision Maker</b>	Deputy Chief Executive
<b>Date of decision</b>	22.02.2022	<b>Source of authority</b>	Constitution, Part 3, Section 5, 8.2 (a) & (b) Constitution, Part 4 Section 9 paragraph 3.2 & 8.1.2
<b>Date of Publication</b>			

### Background and Reason for decision

Ipswich Borough Council's Major Capital Schemes are currently engaged in creating a Framework to manage all disciplines of works for the corporate estate. Within the framework, the Council needs to establish a schedule of rates for all non-domestic commercial works. This will allow the contractor to have clear guidance when tendering for projects and costing works. Further, it will enable IBC to have better cost control and transparency of costs.

Currently, the Council already uses the M3 system within Maintenance and Contracts for maintenance and refurbishment of its housing stock. It is therefore considered the most appropriate provider of a schedule of rates and will enable quality control over the standards of workmanship and materials to be incorporated into maintenance, renewals and repairs and achieve direct financial control over expenditure and maintenance.

A quote has been received from M3 Housing Ltd. to provide the schedule of rates, the cost of which is £23,217.00, (this will allow access for 5 years), which had required an exemption from Contract Standing Orders.

A decision has been made to exempt the purchase from market testing under Contract Standing Orders as the system is provided by only one company.

Had the decision to exempt not been undertaken, then the framework would use a different schedule of rates provider which would not provide the services required nor link to the existing system.

**Decision:** To exempt the contract award from Contract Standing Orders and award the work to M3 Housing Ltd.

**Reason:** To enable the system to be purchased and integrate with existing Council systems.

<b>Conflict of interest</b>	N/A	<b>Relevant Portfolio(s)</b>	Property.
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<b>ALL WARDS</b>	Yes						
<b>NW</b>	<b>NE</b>	<b>CENTRAL</b>		<b>SW</b>		<b>SE</b>	
Castle Hill	Bixley	Alexandra		Bridge		Gainsborough	
Whitton	Rushmere	St Margaret's		Gipping		Holywells	
Whitehouse	St John's	Westgate		Sprites		Priory Heath	
				Stoke Park			

**Once complete the Decision Maker must send this form and any background documentation for publication to [Monitoring.officer@ipswich.gov.uk](mailto:Monitoring.officer@ipswich.gov.uk)**

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